

The Advanced Learning Program™ for FRx

“Learn Beyond the Basics.”

“How to Recycle Your Reports using Row Linking in FRx”



*Your FRx Advanced Learning Program Faculty
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BRITTENFORD
— S Y S T E M S

www.brittenford.com * 703-860-6945

*From the Desk of
Michael Mahoney, CEO of Brittenford Systems*

Dear FRx Student,

Congratulations! You are about to learn new skills with FRx – and enhance your professional value.

To maximize your experience, we encourage you to:

- Attend the webinar class with your team – to spark ideas.
- Use this handout to follow along and take notes.
- **Ask questions during class!**
- Watch the replay to reinforce and deepen your learning.

After class, discuss with your team:

- Your top three “ah ha!” moments.
- Three new skills you will practice within one week.

Many students tell us that after class, they think of more questions, or run into “snags” implementing their new skills. *“If only they could have one-on-one access with the instructor – just for an hour - to ask a few questions and get personalized coaching.”*

Good news! Your instructor for this class is reserving five 60-minute coaching sessions next Tuesday. This offer is exclusively for students in today’s class, and is first-come, first-served.

With “One-on-One Coaching,” you’ll get:

- A personal 60-minute phone coaching session
- Remote access to your computer by the instructor (optional)
- Expert attention to your specific needs and issues
- High-value, focused learning

The sessions are coaching, not consulting, so you’ll be “taught to fish instead of given a fish.”

Best of all, the cost is a low \$95 for the hour – about half our standard hourly rates. As a result, space is limited to the first FIVE requests. To reserve your session, email me directly at mmahoney@brittenford.com or call 703-860-6945 x203.

Enjoy today’s class!



Michael Mahoney
CEO, Brittenford Systems

NEW!

*“One-on-One Coaching”
with today’s instructor*

*Dig deeper into today’s
topic based on your
individual needs*

**Only five 60-minute
sessions available
next Tuesday**

Reserve Now

Your Question about FRx (“The Problem”):

“I’ve inherited several FRx reports that include complex row formats. How can I reuse and build on those row formats in my new FRx reports?”

The Impact:

- Users already have multiple reports set up and do not want to modify them in FRx
- Difficulty editing line items on reports
- Users waste time creating new reports with similar data
- Deriving different results in reports due to inconsistencies

The Solution:

- Use Row Linking in FRx to link reports to multiple Row Formats

The Benefit:

- Create detailed reports directly from the GL, and combine/summarize detail in different summary reports
- Row format can link to either the GL or another Row Format, or both
- Reduces the setup and maintenance time for detail and summary level reports
- Each reporting unit can use a different Row Format
- One standardized report

Overview:

1. You can use _____ or reference alphanumeric characters to row link

A Row Code	B Description	C Fmt Code	D Related Rates/Rows/Unit	E Norm Bal	F Print Ctrl	G Column	H Link to Row Format: IncStmt DtLink
100	Revenue	DES					
130	Net Sales						NS
160		DES					
190	Gross Profit						GP
220	Gross Profit %	CAL	@190/@130 "0.00%"				
250		DES					
280	Expenses	DES					
310	Compensation						
340	Office						
370	Sales & Marketing						
400	Other						
430		...					
460	Total Expenses	TOT	280 TO 430				
490		...					
520	Net Income	TOT	190-460		CS		
550		===					

2. To add another Link in the Row Format, click on the Link button and select _____.

A Row Code	B Description	C Fmt Code	D Related Rates/Rows/Unit	E Norm Bal	F Print Ctrl	G Column	H Link to General Ledger	I Link to Row Format: IncStmt DtLink
100	Revenue	DES						
130	Net Sales					4100		
160		DES						
190	Gross Profit							
220	Gross Profit %	CAL	@190/@130 "0.00%"					
250		DES						
280	Expenses	DES						
310	Compensation					5000		
340	Office					5100		
370	Sales & Marketing							
400	Other							
430		...						
460	Total Expenses	TOT	280 TO 430					
490		...						
520	Net Income	TOT	190-460					
550		===						
580								
610								
640								
670								
700								
730								

Links [Close]

Link type: Row Format

Link name: ROW1

Source row format: IncStmt_DtLink

Optional description: _____

General ledger year: _____

Describe the link to the source of report data

3. You can combine _____ links with Row links in the Row Format

FRx Professional - [Row - IncStmnt_SumLink1]

File Edit Format Company Link Options Admin Window Help

Font style: _____

H15

A Row Code	B Description	C Fmt Code	D Related Rates/Rows/Unit	E Norm Bal	F Print Ctrl	G Column	H Link to General Ledger	I Link to Row Format: IncStmnt_DtlLink	J Link to Row Format: IncStmnt_Dtl1
100	Revenue	DES							
130	Net Sales					4100			
160		DES							
190	Gross Profit							GP	
220	Gross Profit %	CAL	@190/@130 "0.00%"						
250		DES							
280	Expenses	DES							
310	Compensation					5000			
340	Office					5100			
370	Sales & Marketing							SLS	
400	Other							OTHER	
430		---							
460	Total Expenses								TEXP
490		---							
520	Net Income								NI
550		===							

4. There is one master report which contains the links to other _____

5. The path to the row formats is contained in the _____, not in the Row Formats

FRx Professional - [Tree - IncStmnt_Rowlink]

File Edit Format Company Tree Options Admin Window Help

B4

	B Company	C Unit Code	D Title/Description	G Acct Mask	I Row Format
1	FW	SUMMARY	Summary Income Statement		IncStmnt_SumLink
2	FW	DETAILED	Detailed Income Statement	###-????-???	IncStmnt_DtlLink
3	FW	DETAILED EXP	Detailed Expenses	###-????-???	IncStmnt_Dtl
4					
5					
6					
7					
8					
9					
10					

Brittenford Systems
FRx / Crystal Training Schedule
Fall 2009

For easy enrollment: www.brittenford.com/training or 703.860.6945 x209
(CPE Credits are Available)
5% Early Bird Discount

<u>Reporting:</u>	<u>Date</u>	<u>Location</u>	<u>Standard Tuition</u>	<u>Rewards Tuition</u>
FRx Financial Reporting, Basic , 2 Days	Oct 20	Chevy Chase, MD	\$1,145	\$859
FRx Financial Reporting Advanced , 2 days	Oct 22	Chevy Chase, MD	\$1,145	\$859
Crystal Reports Basics , 1 day	Nov 10	Washington, DC	\$695	\$521
FRx Boot Camp , 3 days	Dec 8	Washington, DC	\$1,795	\$1,346

Join a hands-on training class!

Visit our website at www.Brittenford.com or call Debi at 703-860-6945 x209.

Questions about today's class? Need help? Contact:

Kristin Foose: kfoose@brittenford.com or 703-860-6945 x 253
Michael Mahoney: mmahoney@brittenford.com or 703-860-6945 x 203